

Office of Academic and Career Development

WWW.UC.IUPUI.EDU

(317) 274-48

Taylor Hall (UC), 3rd floor

Academic Advising Hours:

Monday-Thursday

8:00 a.m. to 7:00 p.m.

Friday 8:00 a.m. to 5:00 p.m.

Saturday 9:00 a.m. to noon

Career Counseling

Walk-In Hours:

Monday- Thursday

9:00 a.m. to noon and

1:00 p.m. to 4:00 p.m.

HELPFUL LINKS:

OneStart:

<https://onestart.iu.edu>

Registrar:

<http://registrar.iupui.edu>

Course Offerings:

<http://registrar.iupui.edu/schedule.htm>

Bursar Office:

<http://bursar.iupui.edu/>

Degrees Offered at IUPUI:

<http://www.iupui.edu/degrees.php>

Major Checksheets:

<http://uc.iupui.edu/students/academics/checksheets.asp>

Major and Career Connections:

<http://uc.iupui.edu/students/academics/mccs.asp>

Academic Policies:

<http://www.uc.iupui.edu/students/academics/policies.asp>

Campus and Community Life:

<http://life.iupui.edu/ccl/campus-programming/>

How should I prepare for an academic advising appointment?

- Review your major [checksheet](#). If you are considering another major, a minor, or a certificate, also review those [checksheets](#).
- Review your academic history by accessing your unofficial transcript via [OneStart](#)
- Review the future [course offerings](#)
- Familiarize yourself with the certification or application process required by your school
- Jot down questions you have for your academic advisor

What should I bring?

- Printed major [checksheet](#).
- List of classes in which you hope to enroll
- A copy of your Personal Development Plan (PDP)
- Any questions/ research you have done/ notes you have made

During the appointment...

- Ask the advisor questions!
- Be an active participant!
- Don't be afraid to ask the advisor to repeat or re-explain a concept, [policy or procedure](#).
- Feel free to discuss your goals and options. Examples: study abroad, undergraduate research, internships, minors, certificates, career plans...

Who are we?

Academic and Career Development facilitates students' academic and career success by providing programs and services that engage students in exploring and committing to educational and career goals, developing and implementing meaningful academic plans, transitioning into degree granting schools, and translating learning to the world of work.

Academic Advising

Academic Advising is available for all University College students as they plan for the future and work to transition into their degree granting school. Advisors can provide guidance in areas such as:

- Academic Planning
- Course Selection
- Major Exploration
- Major and Degree Requirements
- Dropping/Adding
- Registration
- Campus Resource Referral
- Goal Setting
- Time Management
- Study Skills
- Learning Styles
- Creation and Revision of your Personal Development Plan (PDP)

Career Counseling

Career Counseling is open to all current and former IUPUI students. Career counselors can provide the following services:

- [Major and Career Exploration](#)
- Career Assessments
- Career Planning
- Resume Writing
- Job Search Techniques
- Interviewing Techniques/Practice Interviews
- Creation and Revision of your Personal Development Plan (PDP)

**To cancel or reschedule your appointment,
call (317) 274-5977
or contact your advisor directly.**